



## Recruitment of non-executive directors to the OTC Board

The OTC is governed by a board of directors comprising qualified occupational therapists and other members of the community who are able to contribute relevant skills for the good governance of the organisation.

The OTC is currently recruiting four non-executive directors to the OTC Board, including

- two directors who identify as, and have lived experience as Aboriginal and/or Torres Strait Islander Peoples, and
- two directors as succession for two directors retiring in 2025.

These appointments are to ensure the OTC Board has the requisite collective skill set, as well as to enable orderly board succession planning. The OTC Board is seeking candidates who are passionate about the OTC's vision and strategy and meet the selection criteria outlined below. As a member of the OTC Board, you will help steer the OTC toward greater cultural capability and operational excellence. New directors are expected to bring a combination of relevant sector expertise, community insights, and a commitment to excellence in governance.

The OTC is on a transformative journey to strengthen cultural safety, responsiveness, and the delivery of healthcare services for Aboriginal and Torres Strait Islander Peoples. As part of its commitment to embed Aboriginal and Torres Strait Islander ways of knowing, being, and doing, the OTC is recruiting four new directors, including two directors who identify as, and have lived experience as, Aboriginal and/or Torres Strait Islander Peoples. These appointments aim to bring fresh perspectives, foster strong community connections, and ensure robust board succession planning.

The OTC strongly encourages applications from Aboriginal and/or Torres Strait Islander Peoples.

The OTC also welcome applications from candidates who are considering their first non-executive director role, provided they meet the key selection criteria.

### Key selection criteria

The successful candidates must be able to meet the following criteria:

- Demonstrated skills and experience in one or more of the following essential areas and in the context of an organisation the size of the OTC:
  - delivering occupational therapy clinical services, including practical experience in various settings such as hospitals, rehabilitation centres or community health services, and/or
  - advancing and maintaining the quality of education, training and program accreditation under the National Law, and/or
  - strong community connection/s and an ability to bring a community and/or consumer perspective to the work of the board.
- The ability to critically assess organisation financial and operational performance through the application of skills, experience and personal qualities.

- Experience at board or committee level including a sound working knowledge of corporate governance systems and frameworks, and an ability to apply that support to the OTC.
- The ability to work effectively within a not-for-profit organisation context including liaising with, and gaining the trust and respect of, key stakeholders.
- In line with the OTC's focus on diversity and inclusion, applications are being encouraged from Aboriginal and Torres Strait Islander Peoples, people from a range of cultural and linguistic backgrounds, gender and generational diversity.

These are remunerated roles and reasonable expenses associated with board matters are met by the OTC. The OTC is seeking candidates across Australia.

### How to apply

Directors Australia is undertaking recruitment on behalf of the OTC. If you are ready to contribute to a legacy of cultural safety and excellence in healthcare governance, please submit your application including a detailed resume and cover letter outlining your alignment with the above criteria.

To submit your expression of interest, visit <https://directorsaustralia.com/view-vacancies/>

Applicants are required to provide the following documents as part of their application:

- Current resume (preference is for maximum of three pages)
- Cover letter stating what skills and experience they believe they can bring to the roles given the selection criteria.

For a detailed position description, please contact Glee Mitchell on 0417 065 408 or [glee.mitchell@directorsaustralia.com](mailto:glee.mitchell@directorsaustralia.com)

**Applications close at 5pm on Sunday 27 April 2025.**

The Occupational Therapy Council of Australia Ltd acknowledges the Traditional Custodians of the lands where we work and live. We celebrate the diversity of Aboriginal and Torres Strait Islander Peoples and their ongoing cultures and connection to the lands and waters of Australia. We pay our respects to Elders past, present and emerging.

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