



Step-by-step process for practitioners seeking an Assessment for migration and Assessment of competency

Legend

OTC – Occupational Therapy Council of Australia Ltd

OTBA – Occupational Therapy Board of Australia

Ahpra – Australian Health Practitioner Regulation Agency

IAHA – Indigenous Allied Health Australia

Process for Assessment for migration

	Action by applicant	Action by the OTC
ASSESSMENT FOR MIGRATION Desktop application	Complete the Assessment for migration application form and return it to the OTC with all supporting documentation including the applicable fee. All forms and explanatory notes are available on the OTC website at www.otcouncil.com.au .	Assessment will be undertaken by the OTC. Email communication will commence if additional information or documentation is required. An application may take approximately three weeks to assess, provided all required documents have been received. Upon successful completion of the assessment, the OTC will issue an outcomes statement to the applicant by email.
	A successful Assessment for migration outcomes statement is required for those seeking skilled migration.	

Cultural responsiveness and awareness training

All internationally qualified health practitioners are required to successfully complete a cultural responsiveness and awareness training program.

Practitioners are strongly encouraged to complete Levels 1 to 3 of the Indigenous Allied Health Australia (IAHA) training (<https://iahatraining.com.au/>) either before or at the same time as undertaking the Assessment of competency under limited registration. This training may also be completed while the practitioner is overseas.

If cultural responsiveness training is not completed before a practitioner applies for General Registration, OTBA may impose conditions on the practitioner's registration.

Process for Assessment of competency

		Action by applicant	Action by administrators
ASSESSMENT OF COMPETENCY	Step 1	- Find suitable employment (must be a position requiring a registered occupational therapist) and identify a supervisor. - Complete the application for <u>limited registration form (ALPS-96)</u> and provide all supporting documents. This must include: - Relevant employment documents including a <u>Supervised practice plan form SPPA-00</u> – NOTE: <u>The Section G does not need to be provided.</u> - Curriculum vitae of your nominated supervisor Submit the application to Ahpra using the <u>online upload</u>.	Ahpra will assess applications on behalf of the OTBA and will contact you if further information is required. An application cannot be finalised until all information is provided. The OTBA will grant limited registration if the application meets the eligibility and suitability requirements. Ahpra will advise the applicant and the OTC when limited registration has been granted (including details of the approved site/s and supervisor/s).
	Step 2	Advise the OTC and Ahpra of the Assessment of competency commencement date.	
	The Assessment of competency through supervised practice <u>CANNOT COMMENCE</u> until limited registration has been granted.		
	Step 3	Within two weeks commencing the assessment, submit the following documents to the OTC: - A completed application form - Position description - Your CV - CV of supervisor/s - Supervised Practice Implementation Plan using the OTC template - Payment of A\$1500	When all documents are received, OTC will assess the application, including the Supervised Practice Implementation Plan. OTC will contact the applicant if further information is required. If OTC is satisfied with the application and approves the Supervised practice implementation plan, it will issue a formal confirmation letter, with timelines for submission of midway and final reports.
	Step 4	Submit the <u>Orientation to the Australian Healthcare System - Appendix 5</u> to Ahpra , using the <u>online upload</u> .	Ahpra will contact the applicant to acknowledge completion.
	Step 5	At the midway point, submit to the OTC: - The midway progress report, and - The supervision log.	OTC will assess the applicant's midway report and supervision log and provide feedback.
	Step 6	- At the end of the assessment, provide to the OTC: - The final report.	OTC will assess the applicant's final report and other information.

		Action by applicant	Action by administrators
		Any other information specified in the midway feedback.	If approved, the OTC will issue a Certificate of competency Assessment (COCA). OTC will advise Ahpra of your COCA number.
	Step 7	For general registration, apply to the Occupational Therapy Board of Australia , using Form AGEN-96 via the Online upload .	

